



GOVERNMENT COLLEGE SANGRAH

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01702-248216

IQAC

Formation and Meetings

The compilation of data for the Annual Quality Assurance Report (AQAR) 2024-25 shall be completed by 15th September 2025. Subsequently, upon the opening of the NAAC portal for the Binary System, the Self-Study Report (SSR) will be prepared in strict adherence to the prescribed guidelines and submitted in accordance with the official NAAC schedule. All committee members are hereby directed to work in a coordinated and time-bound manner, ensuring adherence to quality parameters and timelines for the effective and timely submission of both the AQAR and SSR.

Signatory List for AQAR 2024-25

Sr. No.	Name of the Member	Designation	Signature
1.	Principal	Chairperson	
2.	Sh. Sandeep Kumar	Coordinator	
3.	Sh. Devender Kumar	Department of Geography	
4.	Ms. Ambra Devi	Department of Hindi	
5.	Sh. Manoj Kumar	Department of Physical Education	
6.	Ms. Kavita	Department of Chemistry	
7.	Sh. C.P. Pathik	Department of Sanskrit	
8.	Sh. Om Prakash	Department of English	
9.	Sh. Vinod Kumar	Department of Music (I)	
	Ms. Poonam	Department of Political Science	

Coordinator of IQAC

Principal
Govt. College Sangrah
Distt. Sirmour H P
Principal

Signatory List for SSR (NAAC Binary System):-

Sr. No.	Name of the Member	Designation	Signature
1.	Principal	Chairperson	
2.	Sh. Sandeep Kumar	Coordinator	
3.	Dr. Ved Prakash	Department of Geography	
4.	Sh. Devender Kumar	Department of Geography	
5.	Sh. Ajay Kumar	Department of Economics	
6.	Ms. Ambra Devi	Department of Hindi	
7.	Dr. Sarita	Department of Music Vocal	
8.	Sh. Manoj Kumar	Department of Physical Education	
9.	Ms. Kavita	Department of Chemistry	
10.	Sh. C.P. Pathik	Department of Sanskrit	
11.	Sh. Om Prakash	Department of English	
12.	Sh. Vinod Kumar	Department of Music (I)	
13.	Ms. Poonam	Department of Political Science	
14.	Sh. Subahsh Chand	Assistant Librarian	
15.	Sh. Rajeev Sharma	Senior Office Assistant	
16.	Sh. Surender Kumar	Clerk	
17.	Sh. Balwant Singh	JOA IT	
18.	Ms. Anita	Clerk	
19.	Sh. Sant Ram	LA	
20.	Sh. Vinod Kumar	LA	
21.	Sh. Ravinder Kumar	LA	

Coordinator

Principal
Govt. College Sangrah
Distt. Sirmour H P



Minutes of the Meeting (Held on 5th August 2025)

A meeting of the IQAC was held on 5th August 2025 in the Principal's office. The meeting was presided over by Dr. Meenu Bhaskar, Principal and Chairperson of the IQAC.

Action Taken Report:

A meeting was held under the guidance of Dr. Meenu Bhaskar, Principal and Chairperson of the IQAC, to discuss the ongoing preparation of the Annual Quality Assurance Report (AQAR) for the year 2024-25 and the Self-Study Report (SSR) as per the NAAC Binary System. The main agenda of the meeting was to review the progress of the assigned work and to restructure the existing committees in light of recent transfers of some teaching staff members. The committee members were directed to ensure timely completion of tasks and adherence to NAAC guidelines for quality assurance and report submission.

Committees Formed for AQAR 2024-25 & SSR Preparation

For the smooth preparation and timely submission of the Annual Quality Assurance Report (AQAR 2024-25) and the Self-Study Report (SSR) as per the NAAC Binary System, the following committees have been constituted.

Committee for AQAR 2024-25:

- Criterion 1 – Curricular Aspects: Sh. Chander Prakash Pathik
- Criterion 2 – Teaching-Learning and Evaluation: Mr. Devende Kumar (AP) Ms. Kavita Chauhan
- Criterion 3 – Research, Innovations and Extension: Sh. Sandeep Kumar
- Criterion 4 – Infrastructure and Learning Resources: Sh. Manoj Kumar
- Criterion 5 – Student Support and Progression: Ms. Ambra Devi
- Criterion 6 – Governance, Leadership and Management: Sh. Om Prakash
- Criterion 7 – Institutional Values and Best Practices (7.1.1 to 7.1.8): Sh. Vinod Kumar
- Criterion 7 - Institutional Values and Best Practices (7.1.9 to 7.3.1): Ms. Poonam

Committee for SSR Preparation (NAAC Binary System):

- Criterion 1 – Curriculum Design: Sh. Sandeep Kumar (AP) & Mr. Surender Kumar
- Criterion 2 – Faculty Resources: Dr. Ved Prakash & Sh. Rajeev Kumar
- Criterion 3 – Infrastructure: Sh. Om Prakash & Sh. Balwant Singh
- Criterion 4 – Financial Resources & Management: Sh. Ajay Kumar & Ms. Anita Devi
- Criterion 5 – Learning and Teaching: Sh. Devender Kumar & Sh. Subhash Chand
- Criterion 6- Extended Curricular Engagement: Ms. Ambra Devi & Dr. Sarita
- Criterion 7- Governance & Administration: Ms. Kavita, Ms. Poonam & Sh. Balwant Singh
- Criterion 8- Student Outcomes: Sh. C.P. Pathik & Sh. Vinod Kumar (LA)
- Criterion 9- Research and Innovation Outcomes: Sh. Manoj Kumar & Sh. Ravinder Singh
- Criterion 10- Sustainability (Green Initiative): Sh. Vinod Kumar & Sh. Sant Ram

(In case of any disagreement and non-compliance, the word in writing will be more preferred than the verbal communication.)

Meenu

Meenu
Dr. Meenu Bhaskar
Principal
Govt. College Sangraha
Distt. Sirmour H P



Minutes of the Meeting

A meeting of the IQAC was held on 17th July 2024 in the Principal's office. The meeting was presided over by Dr. Devraj Sharma, the officiating Principal and chairperson of the IQAC.

Action Taken Report :

The practical and final examinations have been successfully completed, and the internal assessment has been uploaded. The AQAR for the academic year 2022-23 has been submitted and accepted. The prospectus for the upcoming academic session has also been prepared. Additionally, work on the AQAR for the year 2023-24 has commenced.

During the meeting, the following agendas were discussed:

Commencement of Regular Classes

Regular classes will commence from 23rd July 2024, providing a structured learning environment for all students. This will ensure that students can engage fully in their academic pursuits from the start of the term.

Display of Regular Timetable

The regular timetable for classes will be displayed to students before 20th July 2023. This timetable will include crucial information about class schedules, subject allocations, and room assignments, enabling students to plan their academic activities effectively.

Induction and Orientation Program

An induction and orientation program for first-year BA, BSC and BCom students will take place during the last week of July. This program is designed to help new students adjust to the college environment, clarify academic expectations, and facilitate connections with faculty and fellow students.

Issuance of Identity and Library Cards

Identity and library cards for BA and BCom students in their 1st, 2nd, and 3rd years will be issued in the first week of August. These cards are essential for identification within the college and for accessing library resources, ensuring that students can utilize campus facilities without any issues.



Minutes of the Meeting

A meeting of the IQAC was held on 12th August 2024 in the Principal's office. The meeting was presided over by Dr. Devraj Sharma, the officiating Principal and chairperson of the IQAC.

Action Taken Report :

All outlined instructions and tasks were successfully completed. Regular classes began on 23rd July 2024, and the induction and orientation program for BA, BSc, and BCom first-year students took place in the last week of July. The regular timetable was displayed before 20th July, ensuring smooth academic operations, while the Anti-Ragging and Disciplinary Committee maintained college decorum. Registration for clubs and programs, including NSS, NCC, Eco Club, Red Ribbon, and Unnat Bharat Abhiyan, commenced in the first week of August, followed by the issuance of identity and library cards for BA/BCom students in their 1st, 2nd, and 3rd years in the second week of August.

During the meeting, the following agendas were discussed:

Plantation Drive

Organizers: *NSS, NCC, R&R, Unnat Bharat Abhiyan, Eco Club*

A plantation drive will be organized by various student organizations, including NSS, NCC, R&R, Unnat Bharat Abhiyan, and the Eco Club. This initiative aims to promote environmental awareness and sustainability by increasing green cover on campus and in surrounding areas. Students will actively participate in planting trees and maintaining the newly planted saplings.

Smooth Conduct of Classes

Objective: *Ensure Quality Learning*

Efforts will be made to ensure the smooth conduct of classes throughout the academic term. Faculty will implement effective teaching methods and maintain a structured schedule to facilitate optimal learning outcomes for all students.

IIRS-ISRO Outreach Programme

Focus: *Smooth Implementation*

The IIRS-ISRO Outreach Programme will be conducted efficiently, providing students with valuable insights into remote sensing and geospatial technologies. This program will enhance students' practical knowledge and skills through hands-on activities and expert lectures.



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Registration for Clubs and Programs

Registration for various extracurricular clubs and programs, including NSS (National Service Scheme), NCC (National Cadet Corps), R&R (Red Ribbon), Eco Club, and Unnat Bharat Abhiyan, will begin in the first week of August. Participation in these activities encourages students to engage in community service and develop valuable leadership skills.

Anti-Ragging and Disciplinary Committee

The Anti-Ragging and Disciplinary Committee has been established to ensure the safety and decorum of the college environment. This committee will monitor student behaviour and address any instances of misconduct, fostering a respectful and inclusive atmosphere for all students.

IQAC 2023-24

Sr. No.	Name of the Member	Designation	Signature
1.	Principal	Chairperson	
2.	Dr. Jagdish Chand	Coordinator	
3.	Sh. Sandeep Kumar	Department of History	
4.	Sh. Manoj Kumar	Department of Physical Education	
5.	Ms. Kavita	Department of Chemistry	
6.	Sh. C.P. Pathik	Department of Sanskrit	
7.	Sh. Om Prakash	Department of English	
8.	Sh. Vinod Kumar	Department of Music (I)	
9.	Ms. Poonam	Department of Political Science	
10.	Sh. Vinod Kumar	Office Superintendent	

Coordinator of IQAC

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Motivation for Club Leaders

Goal: Enhance Participation

Club heads and student leaders will be encouraged to motivate their peers to participate actively in club activities. This initiative aims to foster a sense of community and involvement among students, leading to a more vibrant campus life and promoting leadership skills.

Conduct of Co-Curricular Activities

Scope: Broaden Student Engagement

A wide range of co-curricular activities will be conducted to enrich the student experience. These activities will encourage creativity, teamwork, and skill development, providing students with opportunities to showcase their talents outside the classroom setting.

IQAC 2023-24

Sr. No.	Name of the Member	Designation	Signature
1.	Principal	Chairperson	
2.	Dr. Jagdish Chand	Coordinator	
3.	Sh. Sandeep Kumar	Department of History	
4.	Sh. Manoj Kumar	Department of Physical Education	
5.	Ms. Kavita	Department of Chemistry	
6.	Sh. C.P. Pathik	Department of Sanskrit	
7.	Sh. Om Prakash	Department of English	
8.	Sh. Vinod Kumar	Department of Music (I)	
9.	Ms. Poonam	Department of Political Science	
10.	Sh. Vinod Kumar	Office Superintendent	

Coordinator of IQAC

Principal
Govt. College SangraH
Distt. Sirmour H P



Minutes of the Meeting

A meeting of the IQAC was held on 5th May 2025 in the Principal's office. The meeting was presided over by Dr. Meenu Bhaskar, Principal and Chairperson of the IQAC.

Action Taken Report :

The AQAR for 2024-25 has been initiated and will also serve as a consolidated report for the years 2020-21 to 2024-25, highlighting the college's sustained achievements. Work on the SSR has commenced following the Binary System, with departments contributing required data. Internal Assessment and Practical Marks have been uploaded on the university portal as per the schedule. Faculty are actively preparing students for the University Final Examinations through revision classes and academic support. Progress on all fronts is being monitored by IQAC.

Formation of Committees for AQAR 2024-25 and SSR Preparation

For the smooth preparation and timely submission of the **Annual Quality Assurance Report (AQAR) 2024-25** and the **Self-Study Report (SSR)** as per the NAAC Binary System, the following committees have been constituted:

Committee for AQAR 2024-25

- Criterion 1 – Curricular Aspects:** Sh. Chander Prakash Pathik
- Criterion 2 – Teaching-Learning and Evaluation:** Ms. Kavita Chauhan
- Criterion 3 – Research, Innovations and Extension:** Sh. Sandeep Kumar
- Criterion 4 – Infrastructure and Learning Resources:** Sh. Manoj Kumar
- Criterion 5 – Student Support and Progression:** Ms. Ambra
- Criterion 6 – Governance, Leadership and Management:** Sh. Om Prakash
- Criterion 7 – Institutional Values and Best Practices:** Sh. Vinod Kumar and Ms. Poonam

Committee for SSR Preparation (NAAC Binary System)

- Criterion 1 – Curriculum Design:** Sh. Sandeep Kumar & Ms. Anita Devi
- Criterion 2 – Faculty Resources:** Sh. Pramoj Kumar Sharma & Sh. Rajeev Kumar
- Criterion 3 – Infrastructure:** Sh. Om Prakash & Sh. Balwant Singh
- Criterion 4 – Financial Resources & Management:** Sh. Ajay Kumar & Ms. Anita Devi
- Criterion 5 – Learning and Teaching:** Dr. Jagpal Singh Tomar & Sh. Subhash Chand



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Motivation for Club Leaders

Goal: Enhance Participation

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Conduct of Co-Curricular Activities

Scope: Broaden Student Engagement

A wide range of co-curricular activities will be conducted to enrich the student experience. These activities will encourage creativity, teamwork, and skill development, providing students with opportunities to showcase their talents outside the classroom setting.

IQAC 2023-24

Sr. No.	Name of the Member	Designation	Signature
1.	Principal	Chairperson	
2.	Dr. Jagdish Chand	Coordinator	
3.	Sh. Sandeep Kumar	Department of History	
4.	Sh. Manoj Kumar	Department of Physical Education	
5.	Ms. Kavita	Department of Chemistry	
6.	Sh. C.P. Pathik	Department of Sanskrit	
7.	Sh. Om Prakash	Department of English	
8.	Sh. Vinod Kumar	Department of Music (I)	
9.	Ms. Poonam	Department of Political Science	
10.	Sh. Vinod Kumar	Office Superintendent	

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Criterion 6 – Extended Curricular Engagements: Ms. Ambra Devi & Sh. Vinod Kumar (LA)

Criterion 7 – Governance and Administration: Ms. Kavita, Ms. Poonam & Sh. Balwant Singh

Criterion 8 – Student Outcomes: Sh. C.P. Pathik & Sh. Vinod Kumar (LA)

Criterion 9 – Research and Innovation Outcomes: Sh. Manoj Kumar & Sh. Ravinder Singh (LA)

Criterion 10 – Sustainability (Green Initiatives): Sh. Vinod Kumar & Sh. Sant Ram

Timeline and Submission Plan

The data for AQAR 2024-25 will be compiled and completed by 31st July 2025. Once the NAAC portal for the Binary System opens, the Self-Study Report (SSR) will be prepared in accordance with the specified guidelines and submitted as per the official NAAC schedule. All committee members are expected to work collaboratively and adhere to timelines to ensure quality and timely submission of both AQAR and SSR.

Sr. No.	Name of the Member	Designation	Signature
1.	Principal	Chairperson	
2.	Dr. Jagdish Chand	Coordinator	
3.	Sh. Sandeep Kumar	Department of History	
4.	Sh. Manoj Kumar	Department of Physical Education	
5.	Ms. Kavita	Department of Chemistry	
6.	Sh. C.P. Pathik	Department of Sanskrit	
7.	Sh. Om Prakash	Department of English	
8.	Sh. Vinod Kumar	Department of Music (I)	
9.	Ms. Poonam	Department of Political Science	

Coordinator of IQAC

Principal
Govt. College Sangrah
DDO Code 208



Minutes of the Meeting

A meeting of the IQAC was held on 19th September 2024 in the Principal's office. The meeting was presided over by Dr. Devraj Sharma, the officiating Principal and chairperson of the IQAC.

Action Taken Report :

A successful plantation drive was organized by NSS, NCC, R&R, Unnat Bharat Abhiyan, and the Eco Club, promoting environmental awareness and sustainability through tree planting. The classes were conducted smoothly, ensuring a structured learning environment for all students. The IIRS-ISRO Outreach Programme was implemented effectively, providing valuable insights into remote sensing and geospatial technologies. Club heads and student leaders were motivated to enhance participation in club activities, fostering a vibrant campus community. Additionally, a variety of co-curricular activities were conducted to enrich the student experience, encouraging creativity, teamwork, and skill development outside the classroom.

During the meeting, the following agendas were discussed:

Preparation and Upload of AQAR 2023-24

Objective: Expedite Submission

Efforts will be made to speed up the preparation and upload of the AQAR (Annual Quality Assurance Report) for the academic year 2023-24. This report will highlight the institution's achievements and initiatives over the year and must be submitted promptly to comply with accreditation requirements.

Self-Assessment Report (SAR) for Internal Ranking

Deadline: Before 15th October 2024

The work on the Self-Assessment Report (SAR) for the internal ranking of colleges, as mandated by the Government of Himachal Pradesh, will commence immediately. This report is crucial for evaluating the college's performance and must be uploaded on the college website before 15th October 2024.

Mentor-Mentee and Remedial Coaching

Scope: Academic Support



Minutes of the Meeting

A meeting of the IQAC was held on 1st October 2024 in the Principal's office. The meeting was presided over by Dr. Devraj Sharma, the officiating Principal and chairperson of the IQAC.

Action Taken Report :

The preparation and upload of the AQAR for the academic year 2023-24 have been expedited. The Self-Assessment Report (SAR) for the internal ranking of colleges, as required by the Government of Himachal Pradesh, is currently in progress. Additionally, mentor-mentee assignments and remedial coaching have been initiated for all classes for the academic session 2024-25, providing essential academic support to students. Coaching for the Himachal Pradesh Administrative Services has also commenced, equipping students with the necessary knowledge and skills for competitive exams. Furthermore, the Eco Club conducted a plantation drive and a cleanliness and awareness program at Renuka Ji Wetland in the last week of September 2024, promoting environmental conservation and sustainability.

During the meeting, the following agendas were discussed:

AQAR 2023-24 Submission

Deadline: Before 15th October 2024

The AQAR (Annual Quality Assurance Report) for the academic year 2023-24 is scheduled to be uploaded before 15th October 2024. This report will detail the institution's achievements and quality enhancement initiatives throughout the year, ensuring compliance with accreditation requirements.

Participation in Gram Sabhas

Initiative: Unnat Bharat Abhiyan

Students participating in the Unnat Bharat Abhiyan will engage in Gram Sabha's of five adopted villages following instructions from the National Coordinating Institute (IIT Delhi) and the Regional Coordinating Institution (NIT Hamirpur). This involvement aims to foster community development and empower students through hands-on experiences in rural governance.

Cleanliness Drive



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Organizers: NSS, NCC, R&R, Eco Club

A cleanliness drive will be conducted by various student organizations, including NSS, NCC, R&R, and the Eco Club. This initiative aims to promote hygiene and environmental sustainability within the college and surrounding communities, encouraging students to actively participate in keeping their environment clean.

Sports and Cultural Preparation

Focus: Inter-College Tournament and Youth Festival

Students are actively preparing for upcoming inter-college tournaments, youth festivals, and sports events. This preparation involves cultural practices and athletic training, fostering teamwork, spirit, and talent development among students.

Sr. No.	Name of the Member	Designation	Signature
1.	Principal	Chairperson	
2.	Dr. Jagdish Chand	Coordinator	
3.	Sh. Rameshwar Bhardwaj	PTA President	
4.	Sh. Heera Pal Sharma	External Expert	
5.	Ms. Poonam Devi	CSCA President	
6.	Sh. Manoj Thakur	Alumni Representative	
7.	Sh. Ravinder Singh [Civil Eng.]	Technical Expert	
8.	Sh. Som Prakash	Local Community Representative	
9.	Sh. Sandeep Kumar	Department of History	
10.	Sh. Manoj Kumar	Department of Physical Education	
11.	Ms. Kavita	Department of Chemistry	
12.	Sh. C.P. Pathik	Department of Sanskrit	
13.	Sh. Om Prakash	Department of English	
14.	Sh. Vinod Kumar	Department of Music (I)	
15.	Ms. Poonam	Department of Political Science	
16.	Sh. Vinod Kumar	Office Superintendent	

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Mentor-mentee assignments and remedial coaching will be initiated for all classes for the academic session 2024-25. This program aims to provide academic support and guidance to students, helping them enhance their performance and address any learning gaps.

Himachal Pradesh Administrative Services Coaching

Objective: Career Development

Coaching for the Himachal Pradesh Administrative Services will be offered to college students, equipping them with the necessary knowledge and skills to prepare for competitive exams. This initiative aims to encourage students to pursue careers in public service.

Eco Club Plantation Drive and Awareness Program

Event: Cleanliness and Awareness Initiative

In the last week of September 2024, the Eco Club will conduct a plantation drive along with a cleanliness and awareness program at the Renuka Ji Wetland. This initiative aims to promote environmental conservation and raise awareness about the importance of maintaining clean and sustainable ecosystems.

IQAC 2023-25

Sr. No.	Name of the Member	Designation	Signature
1.	Principal	Chairperson	
2.	Dr. Jagdish Chand	Coordinator	
3.	Sh. Sandeep Kumar	Department of History	
4.	Sh. Manoj Kumar	Department of Physical Education	
5.	Ms. Kavita	Department of Chemistry	
6.	Sh. C.P. Pathik	Department of Sanskrit	
7.	Sh. Om Prakash	Department of English	
8.	Sh. Vinod Kumar	Department of Music (I)	
9.	Ms. Poonam	Department of Political Science	
10.	Sh. Vinod Kumar	Office Superintendent	

Coordinator of IQAC

Principal
Govt. College Sangraha
Distt. Girmour H P



Minutes of the Meeting

A meeting of the IQAC was held on 4th March 2025 in the Principal's office. The meeting was presided over by Dr. Meenu Bhaskar, Principal and Chairperson of the IQAC.

Action Taken Report :

Mid-Term Examinations were successfully conducted in the first week of December 2024, following timely preparation and coordination by the Examination Committee. The Annual Prize Distribution Function, scheduled for February 2025, was conducted successfully. The AQAR for 2023-24 has been submitted and duly accepted. A proposal for ground fencing has been drafted and forwarded to the Deputy Commissioner, Sirmour, to address security concerns and prevent drug abuse on campus.

Submission of AQAR 2024-25 and Compilation of Five-Year Reports

With the kind approval of the Chairperson, it was unanimously decided that the IQAC will submit the AQAR for the academic year 2024-25, which will also serve as a consolidated reference document for the five-year period from 2020-21 to 2024-25. This decision was made in light of the consistent academic achievements, co-curricular involvement, and sustained quality enhancement efforts of the college. It was noted that the comprehensive documentation of the college's progress over the past five years will support the institution in securing a favourable ranking or grade from NAAC, thereby strengthening its reputation and academic standing.

Preparation of Self-Study Report (SSR)

IQAC will begin work on the Self-Study Report (SSR) as per the revised NAAC guidelines based on the Binary System, ensuring accuracy and transparency in data reporting. All departments will be required to actively cooperate by sharing relevant documentation, qualitative inputs, and quantitative data as needed. A timeline for data collection, compilation, and verification will be prepared and circulated shortly. The IQAC will oversee the process to ensure timely and efficient submission of SSR in preparation for the next NAAC assessment cycle.



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Criterion 8 – Student Outcomes: Sh. C.P. Pathik & Sh. Vinod Kumar (LA)

Criterion 9 – Research and Innovation Outcomes: Sh. Manoj Kumar & Sh. Ravinder Singh (LA)

Criterion 10 – Sustainability (Green Initiatives): Sh. Vinod Kumar & Sh. Sant Ram

Timeline and Submission Plan

The data for AQAR 2024-25 will be compiled and completed by **31st July 2025**. Once the NAAC portal for the Binary System opens, the **Self-Study Report (SSR)** will be prepared in accordance with the specified guidelines and submitted as per the official NAAC schedule. All committee members are expected to work collaboratively and adhere to timelines to ensure quality and timely submission of both AQAR and SSR.

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7.	Sh. Om Prakash	Department of English	
8.	Sh. Vinod Kumar	Department of Music (I)	
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